



County Hall
Cardiff
CF10 4UW
Tel: (029) 2087 2000

Neuadd y Sir
Caerdydd
CF10 4UW
Ffôn: (029) 2087 2000

AGENDA

| | |
|---------------------------------|--|
| Committee | GOVERNANCE AND AUDIT COMMITTEE |
| Date and Time of Meeting | TUESDAY, 23 JANUARY 2024, 4.30 PM |
| Venue | COMMITTEE ROOM 4 - MULTI LOCATION MEETING |
| Membership | Gavin McArthur (Chairperson) David Price, Dr. Janet Wademan, Chris Burns, Councillors Ahmed, Carr, Goodway, Lewis, Moultrie, Palmer and Williams |

*Time
approx.*

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| 1 | Apologies for Absence | 4.30 pm |
| | To receive apologies for absence. | |
| 2 | Declarations of Interest | |
| | To be made at the start of the agenda item in question, in accordance with the Members' Code of Conduct. | |
| 3 | Minutes (<i>Pages 5 - 14</i>) | |
| | To approve as a correct record the minutes of the meeting held on 28 November 2023. | |
| 4 | Directorate Control Environment Update (<i>Pages 15 - 54</i>) | 4.40 pm |
| | Andrew Gregory – Update on Directorate Control Environment for Planning, Transport and Environment | |
| 5 | Finance | 5.05 pm |
| 5.1 | Financial Update including Resilience Issues (<i>Pages 55 - 60</i>) | |
| 6 | Internal Audit | 5.20 pm |
| 6.1 | Audit and Investigation Team - Progress Update (<i>Pages 61 - 96</i>) | |

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg

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| 6.2 | Draft Internal Audit Charter & Summary Audit Plan 2024/25 (Pages 97 - 128) | |
| 7 | Audit Wales | 5.40 pm |
| 7.1 | AW Work Programme and Timetable Update (Pages 129 - 144) | |
| 7.2 | Use of Performance Information: Service User Perspective and Outcomes - Cardiff Council Report (Pages 145 - 162) | |
| 7.3 | Digital Strategy Review: Cardiff Council Report (Pages 163 - 224) | |
| 8 | Performance | 6.05 pm |
| 8.1 | Council Complaints – Mid Year Report (Pages 225 - 258) | |
| 8.2 | Mid-Year Self-Assessment Report Update (Pages 259 - 262) | |
| 9 | Governance and Risk Management | 6.25 pm |
| 9.1 | Draft Annual Governance Statement 2022/23 (Pages 263 - 294) | |
| 10 | Outstanding Actions (Pages 295 - 296) | 6.40 pm |
| 11 | Correspondence (Pages 297 - 298) | |
| 12 | Work Programme Update (Pages 299 - 300) | |
| 13 | Urgent Items (if any) | |
| 14 | Terms of Reference - Waste Management Post Trial Review (Pages 301 - 304) | 6.45 pm |
| 15 | Waste Management - Confidential Update (Pages 305 - 310) | 7.10 pm |
| 16 | Date of next meeting | 7.25 pm |

The next meeting is scheduled for 26 March 2024

D Marles

Interim Monitoring Officer

Date: Wednesday, 17 January 2024

Contact: Graham Porter, 02920 873401, g.porter@cardiff.gov.uk

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